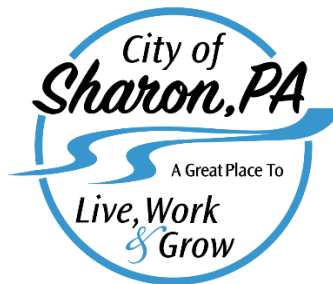


BUREAU OF COUNCIL
Molly Bundrant, President
Carl Sizer, Vice President
David Koerth
Taylor Galaska
Sonja M. Heard



Robert Fiscus, City Manager
Brett Stedman, City Solicitor
Daphne Parrish, City Clerk

SHARON CITY COUNCIL
COUNCIL MEETING MINUTES

Council Chambers
Wednesday, November 19, 2025
Immediately Following First 2026 Budget Hearing

CALL TO ORDER AT 5:41 PM
PLEDGE OF ALLEGIANCE
ROLL CALL

Council:

☒ **President Bundrant**
☒ **Mr. Sizer**
☒ **Mr. Koerth**

☒ **Mr. Galaska**
☒ **Ms. Heard**

☒ **Robert Fiscus, City Manager**
☒ **Attorney Brett Stedman, City Solicitor**
☒ **Daphne Parrish, City Clerk**

News Media:
☐ **The Herald**

Department Heads:

☒ **Jason Tomko, Finance Director**
☒ **Edward Stabile, Chief of Police**
☒ **Mark Settle, Public Works Director**

CITY MANAGER’S REPORT

- Local Shares Grant – Mr. Fiscus asked for Council’s permission to apply for a Local Shares Grant. The City will be the applicant, and the grant will benefit the Sharon Regional Hospital for a new fire alarm system. The total is \$300,000.
- Sharon City School District Hadley Track Field Final Land Development Plan – The Sharon Planning Commission and Mercer County Regional Planning Commission both recommended the Hadley Track Field Land Development Plan be approved by City Council.
- Short Term Disability Policy – The City offers short-term disability coverage to some of its bargaining units; in the past nine years this coverage has been self-funded and, therefore, there is no policy. We often refer back to the policy held in 2009 for guidance, so it makes sense to have our own policy which would mirror that policy.

PUBLIC COMMENTS - AGENDA ITEMS

None

ORDINANCES

MOTION that Ordinance #11-25 entitled “An ORDINANCE of the Council of the City of Sharon, Mercer County, Pennsylvania, amending Chapter 464 of the Sharon Code of Ordinances regarding commercial and heavy trucks, adding roads upon which truck traffic is prohibited; prohibiting trucks from making turns on certain city streets; and providing the fines for violations of these provisions” **Pass FIRST reading by title.**

Motion: **Mr. Galaska**
Vote: **YES** **Ms. Heard**
YES **Mr. Koerth**
YES **Mr. Sizer**

Second: **Mr. Koerth**
YES **Mr. Galaska**
YES **Mrs. Bundrant**

RESOLUTIONS

MOTION that Resolution #77-25 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, adopting the 2024 Consolidated Annual Performance and Evaluation Report (CAPER) for Community Development Block Grant Program, which captures accomplishments from October 1, 2024, to September 30, 2025” **be adopted.**

Motion: Mr. Sizer

Vote: YES Mr. Galaska

YES Ms. Heard

YES Mr. Koerth

Second: Mr. Galaska

YES Mr. Sizer

YES Mrs. Bundrant

MOTION that Resolution #78-25 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, authorizing the City of Sharon to enter into an agreement with the Sharon Sanitary Authority to provide administrative, financial and consultation services” **be adopted.**

Motion: Mr. Koerth

Vote: YES Mr. Sizer

YES Mr. Galaska

YES Ms. Heard

Second: Mr. Sizer

YES Mr. Koerth

YES Mrs. Bundrant

MOTION that Resolution #79-25 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, approving the City of Sharon’s Audit Report as of December 31, 2024” **be adopted.**

Motion: Mr. Sizer

Vote: YES Mr. Koerth

YES Mr. Sizer

YES Mr. Galaska

Second: Ms. Heard

YES Ms. Heard

YES Mrs. Bundrant

MOTION that Resolution #80-25 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, authorizing the proper city officials to enter a 3-year contract renewal with Turnley Robertson & Associates, LLC, for audit services” **be adopted.**

Motion: Mr. Sizer

Vote: YES Ms. Heard

YES Mr. Koerth

YES Mr. Sizer

Second: Mr. Koerth

YES Mr. Galaska

YES Mrs. Bundrant

MOTION that Resolution #81-25 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, approving the Lot Consolidation Plan, Willsonia Building, LLC Plan of Lots – Lot 1, which will consolidate two buildings and parking lot (Parcels #3 A 26, # 3 A 24, and #3 A 27)” **be adopted.**

Motion: Mr. Galaska

Vote: YES Mr. Galaska

YES Ms. Heard

YES Mr. Koerth

Second: Ms. Heard

YES Mr. Sizer

YES Mrs. Bundrant

MOTION that Resolution #82-25 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, approving the 2026 Council Meeting Schedule” **be adopted.**

Motion: Ms. Heard

Vote: YES Mr. Sizer

YES Mr. Galaska

YES Ms. Heard

Second: Mr. Koerth

YES Mr. Koerth

YES Mrs. Bundrant

MOTION that Resolution #83-25 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, authorizing the proper city officials to apply for a Statewide Local Share Assessment Grant of \$300,000 from the Commonwealth Financing Authority to be used for a Fire Panel Replacement at Sharon Regional Health System” **be adopted.**

Motion: Mr. Sizer
Vote: YES Mr. Koerth
YES Mr. Sizer
YES Mr. Galaska

Second: Mr. Koerth
YES Ms. Heard
YES Mrs. Bundrant

MOTION that Resolution #84-25 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, approving the Sharon City School District Hadley Track Field Final Land Development Plan” **be adopted.**

Motion: Mr. Sizer*

Second: Mr. Koerth

*Mr. Sizer made a motion contingent on two minor conditions: 1) All school buses transporting children to or from the track must be at an off-site location owned or controlled by the School District; 2) In the event additional temporary or permanent seating is utilized or installed on the property, additional parking must be obtained to remain in compliance with the SALDO and zoning ordinances.

Justi Glaros, Superintendent of Sharon School District, asked for clarification. Mr. Sizer said if any additional seating were added, the Zoning Ordinance would need to be followed. The existing plan and bleachers comply with Zoning regulations, but if bleachers were added, there would have to be appropriate parking to accommodate those spots. Ms. Glaros said she believes this is a condition already with the Code and the School District is aware the Code must be followed. Mr. Sizer said the concern would be if temporary bleachers were added for an event and there is no way for enforcement of Zoning to occur if they are moved on a temporary basis. If the bleachers were added on a permanent basis, he knows the School District would do the right thing and apply for a building permit and follow the process. Ms. Glaros said the School District does understand the impact of parking and the concept of moving/parking of buses. This is something that was determined ahead of time, because they want there to be available parking, they want to be respectful and also realize that one bus can occupy an entire lot. Mr. Sizer said this condition is memorialized and something that Ms. Glaros had already verbally agreed to. Ms. Glaros asked what the consequences would be if buses were to park in the side lot at some point. Attorney Steadman said this would become a matter of enforcement action through the City’s code. Likely a phone call would be made to Ms. Glaros. If the issue continues, there will be procedures ranging from notice of violation to fines.

Vote: Mrs. Bundrant-ABSTAINED** YES Mr. Galaska
YES Ms. Heard
YES Mr. Koerth

YES Mr. Sizer

**Mrs. Bundrant abstained from the vote because she is employed by the Sharon School District. Attorney Stedman said Mrs. Bundrant will sign a letter to be placed with the minutes, as required by the State Ethics Act (attached).

MOTION that Resolution #87-25 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, adopting the City of Sharon Self-Funded Short Term Disability Policy” **be adopted.**

Motion: Mr. Koerth
Vote: YES Mr. Galaska
YES Ms. Heard
YES Mr. Koerth

Second: Ms. Heard
YES Mr. Sizer
YES Mrs. Bundrant

CONSENT AGENDA

THE FOLLOWING ITEMS ARE CONSIDERED BY CITY COUNCIL TO BE ROUTINE CITY BUSINESS AND WILL BE ENACTED BY ONE MOTION AND ONE ROLL CALL VOTE. ANY COUNCIL MEMBER, CITY OFFICIAL OR CITIZEN WISHING CLARIFICATION OF AN ITEM MAY ASK A QUESTION BY RAISING THEIR HAND AND IDENTIFYING THE ITEM BEFORE ADOPTION OF THE ITEM.

MOTION that Resolution #85-25 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, approving the City’s financial report, including the bills outlined and paid during the month of October 2025 (see attached Schedule “A”) **be adopted.**

MOTION approving minutes from the October 15, 2025, Council Meeting **be adopted.**

MOTION acknowledging the review of tax assessment additions and exonerations **be adopted.**

MOTION that Resolution #86-25 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, authorizing appointments/reappointments for certain Committees, Boards and Commissions” **be adopted.**

- Beautification Commission
 - Brian Kepple
 - Nathan Danneker
- Recreation Commission
 - Brian Kepple
- Zoning Hearing Board
 - Robert Means
 - Matt Caldwell
- Sharon Redevelopment Authority
 - Dana Dunn
- Sharon Street Authority
 - Dana Dunn

Motion: **Mr. Koerth**

Vote: **YES** Mr. Sizer

YES Mr. Galaska

YES Ms. Heard

Second: **Ms. Heard**

YES Mr. Koerth

YES Mrs. Bundrant

COMMENTS

CITY MANAGER: None.

NEWS MEDIA:

MR. SIZER: None.

MR. KOERTH: None.

MR. GALASKA: None.

MS. HEARD: None.

MRS. BUNDRANT: None.

CITIZENS:

Kathy Testani, 417 Wilson Street; Ms. Testani asked about a notice that was placed on a friend’s door regarding a public hearing for a zoning denial on Smith Avenue. Mr. Fiscus said someone is asking to operate a business or has already opened a business in a way that does not comply with zoning. They applied for a zoning application which was denied and are now asking for an appeal in front of the board. If the neighboring residents have an opinion they would like heard, such as they believe the business would negatively affect their property, they should attend and voice their concerns. Ms. Testani asked about the second hearing at 1283 Ashton Road. Mr. Fiscus said this is an appeal for a private residence. Attorney Stedman said hearings before the Zoning Hearing Board are public meetings and more formal; if the residents want to be there they should attend, can testify, and would be subject to cross examination.

ADJOURNMENT


Meeting adjourned at **5:55** PM

November 19, 2025

To Whom It May Concern:

I am writing today to confirm that I must abstain from any vote at the Sharon Council Meeting on November 19, 2025, to consider the Sharon City School District's application for a land development and lot consolidation plan since I am employed by the Sharon City School District. Accordingly, the Pennsylvania Ethics Act requires that I abstain from the consideration of this matter.

Sincerely,


Molly Bundrant
Council President